

_____, _____, _____

_____:

_____ informed me that you would like to participate in our “continuous service” program for your rental properties. This program will allow you to avoid paying a meter connection fee at specified locations.

Attached is a service agreement that formalizes participation in the “continuous service” program. You can list the specific properties that you wish to cover under the agreement. Also, it is important to point out that it will be the property owner’s responsibility to ensure that a new tenant transfers service into their name when they move in. The property owner will be responsible for all charges incurred from the time a prior tenant moves out until a new tenant has established an account with the City.

If you wish to participate in this program, please execute this agreement and return by mail or fax to my attention. Please call me if you have any questions or concerns.

Sincerely,

Patrick Bowie
Director of Utilities

**CITY OF LAGRANGE UTILITIES
LANDLORD "CONTINUOUS SERVICE" AGREEMENT**

This Agreement is made by and between the City of LaGrange ("City") and _____
_____ ("Property Owner"). The City agrees to furnish utility services in accordance
with the appropriate provisions of the City Code of LaGrange to the rental units of the Property Owner
located at the following locations: _____

_____.

The Property Owner agrees to be responsible for all utility consumption used at the above named premise(s)
except when such rental units are occupied by a responsible Tenant that has an established account with the
City. When a qualified Tenant requests utility services for a rental unit subject to this Agreement, the City will
obtain meter readings and transfer service from the Property Owner to the Tenant. When a Tenant requests
disconnection of services of said location, the City will obtain meter readings and transfer the service from
the Tenant to the Property Owner. Services will not be disconnected during the transfer of service, and the
Property Owner will not be responsible for a meter connection fee. This Agreement does not reduce or
eliminate the meter connection fee applicable to the Tenant.

This Agreement shall be for an initial term of twelve months and shall be automatically renewed for
subsequent terms of twelve months until terminated for any reason by written notice from one party to the
other. This Agreement does not prevent the City from disconnecting utility services in the event the Property
Owner fails to remit payment for services rendered or for any other reason allowed under local, State, or
Federal law.

In Witness hereof, the parties hereto have caused this Agreement to be executed by their duly authorized
representatives.

PROPERTY OWNER

CITY

By _____

By _____

Signature _____

Signature _____

Date _____

Date _____